

OTR 77-7603

17 AUG 1977

MEMORANDUM FOR: Senior Training Officer, DDA
Senior Training Officer, DDO
Senior Training Officer, DDI
Senior Training Officer, DCI
Senior Training Officer, DDS&T

FROM:
Deputy Director of Training

SUBJECT: Training and the Personnel Development Plan

1. Based on discussions between the Office of Personnel and the Office of Training, the list of OTR training courses to be associated with the Personnel Development Plan (PDP) has been revised to include the following:

- a. Management Seminar;
- b. Midcareer Course, for attendees who are grade GS-13 or higher;
- c. CIA Senior Seminar;
- d. and
- e. Program on Creative Management.

The Advanced Intelligence Seminar has been dropped from the list of PDP-associated courses.

2. Each of the five PDP-associated courses is a quota course with nominations made through the Senior Training Officers. In nominating attendees for each of these courses, it is requested that the Form 73s submitted to OTR henceforth indicate whether an enrollee is carried on the career group or subgroup's PDP Executive Development Roster or Executive List. If such is not the case, a short explanation should be provided on the Form 73 which explains why an officer not listed on the PDP is being enrolled in the course.

cc: C/OP/PS